



**SENGUNTHAR ENGINEERING COLLEGE
(AUTONOMOUS)**

Approved by AICTE, New Delhi & Affiliated with Anna University, Chennai.
Recognition of College under Section 2(f) and 12(B) of UGC Act 1956

NAAC Accredited with 'A' Grade

TIRUCHENGODE - 637205 , NAMAKKAL DISTRICT , TAMILNADU



STUDENTS WELFARE COMMITTEE
Minutes of Meeting

Date of Meeting: 08.10.2024

Time : 11.30 am to 12.30 pm

AGENDA

1. Review of student feedback and concerns
2. Mental health and wellbeing programs
3. Financial aid and scholarships
4. Academic support and tutoring services
5. Student safety and security
6. Extracurricular activities and student engagement
7. Career guidance and placement support
8. Infrastructure and facility improvements
9. Hostel and accommodation issues
10. Diversity and inclusion initiatives
11. Health and hygiene initiatives
12. Digital learning resources
13. Grievance redressal mechanisms
14. Environmental sustainability initiatives
15. Any other issues

List of Members Attended:

The first meeting of the Students Welfare Committee for the Academic year 2024-2025 was held on 08.10.2024 at IQAC at 11.30 a.m. The following members attended the meeting:

S.No.	NAME	DESIGNATION	POSITION	Signature
1	Dr. R. Satish kumar	Principal	Chairman	
2	Dr. K. L. Palanisamy	Dean (Students Affairs)	Convener	
3	Mr.A.Arutjothi	AP / Chemistry	Member	
4	Dr. E. Geetha	Prof/MDE	Member	
5	Dr.K.Vignesh	AP / Physics	Member	
6	Mr. D. Sathiyaraj	AP/EEE	Member	
7	Mr. P. Jagadeeshwaran	AP/MECH	Member	
8	Mr. M. Arun Kumar	AP/ECE	Member	
9	Mr. M. Muthusamy	Physical Director	Member	





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Minutes of the Meeting:

Dr.R.Saishkumar, Chairman, Student Welfare committee, welcomed the gathering. Then all the points of agenda were taken up for discussion and after detailed discussion, the following resolutions were made by the members.

Resolutions for Student Welfare Committee of Sengunthar Engineering College

1. Review of Student Feedback and Concerns

- Establish a formal process for collecting, analyzing, and responding to student feedback on a quarterly basis.
- Appoint a dedicated team to prioritize and address the top three recurring concerns raised by students.

2. Mental Health and Wellbeing Programs

- Implement a structured mental health awareness campaign, including workshops and seminars, to promote well-being among students.
- Increase the availability of counseling services by hiring additional counselors or providing online counseling options.

3. Financial Aid and Scholarships

- Develop a comprehensive communication plan to ensure all students are aware of available scholarships and financial aid.
- Review and expand the eligibility criteria for existing scholarships to support more students in need.

4. Academic Support and Tutoring Services

- Formalize the peer tutoring program and promote it through departmental channels.
- Allocate funds to organize regular subject-specific workshops for students needing additional academic support.

5. Student Safety and Security

- Conduct a campus safety audit to identify areas for improvement in security measures and infrastructure.
- Develop a safety awareness program that includes workshops on personal safety and emergency procedures.

6. Extracurricular Activities and Student Engagement

- Increase funding for student-led clubs and activities to foster greater participation.
- Schedule regular events and competitions throughout the academic year to enhance student engagement.

7. Career Guidance and Placement Support

- Establish a career development committee to organize workshops, guest lectures, and networking events with industry professionals.
- Create a dedicated online platform for job postings and internship opportunities tailored for students.

8. Infrastructure and Facility Improvements

- Prioritize necessary repairs and upgrades to campus infrastructure based on student feedback.
- Develop a maintenance schedule for all facilities to ensure they remain in good condition.





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9. Hostel and Accommodation Issues

- Set up a regular review system for hostel facilities to ensure cleanliness and proper maintenance.
- Implement a feedback mechanism specifically for hostel residents to voice their concerns and suggestions.

10. Diversity and Inclusion Initiatives

- Organize cultural exchange programs and workshops to celebrate diversity and promote inclusivity on campus.
- Establish a diversity committee to oversee initiatives and address any discrimination issues.

11. Health and Hygiene Initiatives

- Schedule regular health camps and awareness sessions focusing on hygiene and disease prevention.
- Improve access to sanitary products and health services on campus.

12. Digital Learning Resources

- Ensure all students are trained in using digital learning platforms and resources effectively.
- Expand the library's digital resource offerings to include more e-books and online journals.

13. Grievance Redressal Mechanisms

- Finalize and disseminate the grievance redressal policy to all students and staff.
- Monitor the effectiveness of the grievance redressal system by collecting feedback on its functioning.

14. Environmental Sustainability Initiatives

- Launch a "Green Campus" initiative aimed at increasing awareness and participation in sustainability efforts.
- Set specific targets for waste reduction, energy conservation, and water management on campus.

15. Any Other Issues

- Schedule monthly open forums for students to discuss pressing issues and suggestions with the committee.
- Regularly review and address any emerging concerns that arise during the academic year.

Dr.K.L.Palanisamy, Convener, proposed the Vote of Thanks to all the Committee members of the Students Welfare Committee and expressed gratitude for their suggestions.

The meeting concluded by 12.30 p.m.


Convener 2/10/24

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Chairman

